



CHATTY CAFE VOLUNTEER

About us:

Chelsea Heights Community Centre, is an a not-for-profit community based and inclusive organisation which plays a vital role in the social, educational and cultural life of our community. We offer a wide variety of programs, activities and services involving a diverse range people from our local and surrounding community.

About the opportunity:

Chelsea Heights Community Centre is looking for volunteers to help running their new project of Chatty Cafe. Chatty Cafe is a new weekly activity at the Centre where "Have a Chat" tables are available for anyone to use to build social connections and reduce social isolation with other locals in a friendly environment.

We need volunteers to assist us to run the activity and help us to:

- Set up/pack up and clean up
- Serve and make sure refreshments are available for participants
- Start and stimulate conversations with participants if needed
- Support Chelsea Heights Community Centre Staff if required

Skills and Abilities:

- Good communication and interpersonal skills
- Flexible and proactive approach
- Demonstrated positive values of integrity, accountability, reliability and working as part of a team.
- Demonstrated motivation to commit to a volunteer placement for at least a whole school term (10weeks) and weekly on Wednesday from 9.30am-12.30pm

Volunteer Training and Support:

Volunteering at Chelsea Heights Community Centre provides opportunities for people to enhance existing skills and learn new skills, build self-esteem and confidence to enter the workforce, reduce isolation and to meet new people. Volunteers are recognized for their support and their contribution towards building a better local community. References for future volunteering and employment opportunities.

Special Conditions of Volunteering :

- Current volunteer police check at the expense of Chelsea Heights Community Centre
- Current volunteer Work with children check
- Fully COVID-19 vaccination or a valid Medical Exemption if applicable

How to apply?

If you wish to apply for this position or need more information, please contact the Chelsea Heights Community Centre by email ch_htscc@bigpond.net.au to obtain a copy of the Volunteer Application Form.

Chelsea Heights Community Centre

Monday – Friday : 9am to 3pm
Beazley Reserve – 160 Thames Promenade
Chelsea Heights, VIC 3196
(03) 9772 3391
ch_htscc@bigpond.net.au
www.chelseaheightscommunitycentre.com.au